| Washington State Agency Contents and Notes | Greenhouse Gas Calculator |
|--|---|
| Agency: | WDOC |
| Year: | 2010 |
| | |
| Worksheet 1 | General Agency Information |
| Worksheet 2 | Building Energy Use |
| Worksheet 3 | Fleet Energy Use |
| Worksheet 4 | Employee Business Travel and Commuting (Optional for 2005 and 2008) |
| Worksheet 5 | GHG Emissions Summary |
| Worksheet 6 | Energy Use by Facility (Optional) |
| Worksheet 7 | Emissions Factors (For your reference only) |
| Worksheet 8 | Conversion Factors (For your reference only) |
| COMMENTS: | , |
| Comments on 1 Coursel | |
| Comments on 1-General Agency Information | |
| | |
| Comments on 2 - Building Energy Use | Facility owned spaced data achieved through consumption information. Data on leased space achieved from cost data. 456,489 sqft multiplied by .588 therms/sqft multiplied by 1.1 to account for percentage of space where utility not included in lease. Based on \$1.12 /therm and .6/ kwh |
| | |
| Comments on 3 - Fleet Energy Use | This includes fuel data forcorrectioanl industries representing their buisness activities as well as DOC offender transport buses. Consumption data from bulk tanks, Comdata and DOT. |
| | |
| Comments on 4 - Business Travel and Employee Commuting | POV mileage data calculated from cost data by taking the total dollars spent and dividing it by the travel reimbursement rate given for that year. 2009/55 cents per mile. Air travel and employee commuting information unavailable |
| | |
| Comments on 6 - Energy Use By Facility | |
| | |

Washington State Agency Greenhouse Gas Calculator General Agency Information Worksheet #1

| Agency | WDOC |
|---------------|------------------------|
| Calendar Year | 2010 |
| Project Lead | Julie Vanneste |
| Phone | (360) 725-8396 |
| E-mail | javanneste@doc1.wa.gov |

| Total # of FTEs | |
|---|----------|
| Total # of Employees | 7,918.0 |
| Total # of Students, Patients, etc. (if | |
| applicable) | 47,439.0 |

| Agency Owned Space (Sq. Ft.) | 8,699,235 |
|-----------------------------------|--|
| ragency connect opace (eq. 1 a.) | 8,039,233 |
| Space leased in a GA owned | |
| building (Sq. Ft.) | 121,743 |
| Space leased from another state | |
| agency (Sq. ft.) | |
| Space leased in a privately owned | |
| building (Sq. ft.) | 469,633 total 348,773 utilites paid by DOC |
| Total Space (Sq. Ft) | 8,820,978 |

Washington State Agency Greenhouse Gas Calculator

Building Energy Use Worksheet #2

Agency: WDOC CY: 2010

optional non-entry required

Instructions:

Step 1: Enter the total annual fuel used by your agency in table 1 below in the units specified. Report energy use for all space owned by your agency, space leased from another state agency where you receive a utility bill (do not include space leased from GA), and for all privately leased space. GA will report energy use for the capitol campus and for all GA-owned buildings. If you lease from another state agency, that agency will report energy use for your space unless you receive a utility bill with your actual energy consumption.

Step 2: If you cannot get your energy use information from a utility bill for some or all of your facilities, estimate the energy use based on square footage and the type of space. Use table 2 below to enter your square footage by space type. The tables will calculate your estimated kwh and/or therms. Enter this total into table 1.

Step 3: If you do not have your utility bills or square footage, estimate energy use by dividing total purchases of electricity or natural gas by the prices provided in table 3 to get the kwh and/or therms. Add the total estimated kwh and therms to table 1 in the yellow highlighted cells to calculate GHG emissions.

| | Total Annual Energy Use and Fixed Equipment and GHGs Agency Leased Owned Space Space | | | Total | GHG Emissions | | | | | |
|-----------------------|---|--------------|-----------|---------------|----------------------------|----------------------------|------------------|------------------|--------------------------------|--|
| Emissions Source | Fuel | Fuel Use | Fuel Use | Total | Total Emissions MT CO2e | Fossil MT CO2 (CO2e) | MT CH4 (CO2e) | MT N2O (CO2e) | Biomass MT CO2 (MT CO2e) | |
| | Natural Gas (Therms) | 7,492,137 | | 7,492,136.9 | 39,946.5 | 39,723.3 | 14.2 | 209.0 | 0.0 | |
| | Fuel Oil (Gallons) | 387,128 | | 387,128.0 | 3,959.2 | 3,952.6 | 1.6 | 5.0 | 0.0 | |
| z | Propane (Gallons) | 455,209 | | 455,208.8 | 2,561.9 | 2,544.6 | 9.6 | 7.7 | 0.0 | |
| 은 | Wood (short tons) | 0 | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| STATIONARY COMBUSTION | Diesel (gallons) (used in fixed generators) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| ∑ 00 | Biodiesel (100%, gallons) (Used in fixed generators) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| ARY | Gasoline (gallons) (used in fixed generators) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| OE N | Ethanol (100%, gallons) (Used in fixed generators) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| STAI | Aviation Gasoline (gallons) (Used in fixed equipment) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| | Jet fuel (gallons) (Used in fixed equipment) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| | | | | Total GHG: | 46,467.6 | 46,220.5 | 25.3 | 221.8 | 0.0 | |
| IASED | Electricity Use (kWh) | 124,032,127 | 6.033.773 | 130,065,899.9 | 50,995.5 | 50,725.7 | 20.2 | 249.6 | 0.0 | |
| PURCHASED ENERGY | Purchased Steam (Million lbs - Mlbs) | 12.1,032,127 | 0,000,770 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| | | | | Total GHG: | 50,995.5 | 50,725.7 | 20.2 | 249.6 | 0.0 | |

| | Table 2: Estimated Electricity and Natural Gas Use | | | | | | | | | | | | |
|-------------------------|--|---------------------|---------------------------|---------|------------------------|--------|--|--|--|--|--|--|--|
| Use Type | Estima | ted Electricit | Estimated Natural Gas Use | | | | | | | | | | |
| | Sq. Ft. | kWh/ft ² | kWh | Sq. Ft. | therms/ft ² | therms | | | | | | | |
| Education | | 11.0 | 0.0 | | 0.380 | 0.0 | | | | | | | |
| Food Sales | | 49.4 | 0.0 | | 0.517 | 0.0 | | | | | | | |
| Food Service | | 38.4 | 0.0 | | 1.454 | 0.0 | | | | | | | |
| Health Care | | 22.9 | 0.0 | | 0.953 | 0.0 | | | | | | | |
| Inpatient | | 27.5 | 0.0 | | 1.131 | 0.0 | | | | | | | |
| Outpatient | | 16.1 | 0.0 | | 0.517 | 0.0 | | | | | | | |
| Lodging | | 13.5 | 0.0 | | 0.504 | 0.0 | | | | | | | |
| Retail | | 14.3 | 0.0 | | 0.318 | 0.0 | | | | | | | |
| Office | 348,773 | 17.3 | 6,033,772.9 | | 0.328 | 0.0 | | | | | | | |
| Public Assembly | | 12.5 | 0.0 | | 0.375 | 0.0 | | | | | | | |
| Public Order and Safety | | 15.3 | 0.0 | | 0.450 | 0.0 | | | | | | | |
| Religious Worship | | 4.9 | 0.0 | | 0.312 | 0.0 | | | | | | | |
| Service | | 11.0 | 0.0 | | 0.557 | 0.0 | | | | | | | |
| Warehouse and storage | | 7.6 | 0.0 | | 0.241 | 0.0 | | | | | | | |
| Other | | 22.5 | 0.0 | | 0.696 | 0.0 | | | | | | | |
| Vacant | | 2.4 | 0.0 | | 0.237 | 0.0 | | | | | | | |
| | | | | | Total | | | | | | | | |
| | | Total kWh: | 6,033,772.9 | | Therms: | 0.0 | | | | | | | |

EIA, CBECS, Table C EIA, CBECS, Source: 14 Source: Table C 24

| | Table 3: Average Fuel Prices in Washington | | | | | | | | | | | |
|----------------------|--|----------|---------|----------|------------|--|--|--|--|--|--|--|
| Fuel | 2005 | 2008 | 2009 | 2010 | Source | | | | | | | |
| Natural Gas (therms) | \$1.01 | \$1.12 | \$1.19 | \$1.02 | EIA | | | | | | | |
| Electricity (kwh) | \$0.0713 | \$0.0682 | \$.0705 | \$0.0701 | EIA | | | | | | | |
| Gasoline (gallons) | \$2.41 | \$3.45 | \$2.63 | \$3.06 | <u>EIA</u> | | | | | | | |
| Diesel (gallons) | \$2.57 | \$3.87 | \$2.57 | \$3.12 | <u>EIA</u> | | | | | | | |

Washington State Agency Greenhouse Gas Calculator Fleet Energy Use #3 Agency: WDOC

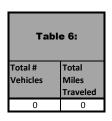
CY: 2010

| y: WDOC | <mark>required</mark> | optional | non-entry |
|---------|-----------------------|----------|-----------|
| | · | | |

| Table 4: T | otal Annual Fleet Energy Use and GHGs | | | | Activity | Data Data | | | | Emissions | | | | | |
|--|--|----------------|--------------|-----------------------|----------|-----------|--------------------|-------|--------------------------------|---------------------------------|-------|------------------|---------------|----------------|-----------------------------|
| ehicle Class | Fleet | Fuel Use (gal) | Biomass % | Number of Vehicles | AC Units | Miles | Hours of Operation | Notes | Average Miles per Gallon | Total Emissions (MT CO2e) | • | CH4 (MT CO2e) | N2O (CO2e) | HFCs (CO2e) | Biomass CO2 (MT CO2e) |
| | Gasoline: | | | | | | | | | | | | | | |
| ehicles torcycles, | GA Short Term Motor Pool: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | |
| r Vehicles motorcycles, | GA Permanent Motor Pool: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| to e | Agency Owned: | 692705.89 | 7% | | | | | | | 5,678 | 5,656 | 5.6 | 16.5 | 0.0 |) 2 |
| T to m | Ethanol: | | 85% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| Motor vans, π | Diesel: | 224,098 | 0% | | | | | | | 2,296 | 2,288 | 2.1 | 6.1 | 0.0 |) |
| S > | Biodiesel: | 8,714 | 20% | | | | | | | 71 | 71 | 0.1 | 0.2 | 0.0 |) |
| ad I ucks, tc.) | Bulk Fuel: | | | | | | | | | 0 | | | | | |
| oad truck etc.) | Gasoline/Ethanol: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| n-Ro | Diesel/Biodiesel: | | 9.9% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| ό έ | Compressed Natural Gas (CNG): | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| \$ <u>°</u> € | Liquefied Petroleum Gas (LPG): | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| : Duty On-Road N SUVs, pick-up trucks, etc.) | Propane: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| 5, S | Butanol: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| Light Duty (cars, SUVs, p | Plug-in Electric: | | | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| | Total: | 925,518 | | 0 | C | (|) | | | 8,046 | 8,015 | 8 | 23 | 0 |) 25 |
| ē | Gasoline: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| i= i= | Ethanol: | | 85% | | | | | | | 0 | 0 | | | | |
| semi- ows, fi | Diesel: | | 0% | | | | | | | 0 | 0 | 0.0 | | | |
| Vehicles es, heavy duty trucks, semidump trucks, snow plows, fire engines, etc.) | Biodiesel: | | 20% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | |
| Vehicles heavy duty trucks, mp trucks, snow pl engines, etc.) | Bulk Fuel: | | | | | | | | | | | | | | |
| tytt, si, si, el | Gasoline/Ethanol: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| de de les | Diesel/Biodiesel: | | 9.9% | | | | | | | 0 | 0 | 0.0 | 0.0 | | |
| Ve avy tru | Compressed Natural Gas (CNG): | | 0% | | | | | | | 0 | 0 | 0.0 | | | |
| Ve. | Liquefied Petroleum Gas (LPG): | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 |) |
| (buses, ıcks, dur | Propane: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | |
| (buse trucks, . | Butanol: | | 0% | | | | | | | 0 | 0 | | | | |
| = on. | Total: | 0 | | 0 | 0 | (| 0 | | | 0 | | | | | |

| | | | | | Activity | Data Data | | | | | | Emis | sions | | |
|---------------------------------------|--------------------------------|----------------|--------------|---|----------|-----------|--------------------|-------|--------------------------------|-------|-------|------|---------------|----------------|-----------------------------|
| Vehicle Class | Fleet | Fuel Use (gal) | Biomass % | | AC Units | Miles | Hours of Operation | Notes | Average Gallons per Hour | | | | N2O (CO2e) | HFCs (CO2e) | Biomass CO2 (MT CO2e) |
| S | Gasoline: | | 7% | | | | | | | 0 | 0 | - | | | |
| Vehicles ors, ATVs, c.) | Ethanol: | | 85% | | | | | | | 0 | 0 | | | | |
| A P | Diesel: | | 0% | | | | | | | 0 | 0 | | | | |
| Surs, C. | Biodiesel: | | 20% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| otor tracto | Bulk Fuel: | | | | | | | | | 0 | | | | | |
| ad Motor Vel | Gasoline/Ethanol: | | 7% | | | | | | | 0 | 0 | | | | |
| A P E | Diesel/Biodiesel: | | 9.9% | | | | | | | 0 | 0 | | | | |
| 2 ≥ 3 C | Compressed Natural Gas (CNG): | | 0% | | | | | | | 0 | 0 | | | | |
| Off-Road M (yellow iron, forkli | Liquefied Petroleum Gas (LPG): | | 0% | | | | | | | 0 | 0 | | | | |
| ⊭ Š | Propane: | | 0% | | | | | | | 0 | 0 | | 0.0 | | |
| 0 | Total: | 0 | | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 | 0 | 0 |
| | Diesel: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| S | Biodiesel: | | 20% | | | | | | | 0 | 0 | | | | |
| Ę | Electricity - Shorepower (kwh) | | 0% | | | | | | | 0 | 0 | | | | |
| Ferries | Total: | 0 | | 0 | 0 | 0 | 0 | | | 0 | 0 | | 0 | 0 | |
| | | | | | | | | | | | | | | | |
| | Gasoline: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| | Ethanol: | | 85% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| | Diesel: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| Boats | Biodiesel: | | 20% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| ĕ | Bulk Fuel: | | | | | | | | | | | | | | |
| _ | Gasoline/Ethanol: | | 7% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| | Diesel/Biodiesel: | | 9.9% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| | Total: | 0 | | 0 | 0 | 0 | 0 | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| - | | | | | | | | | | | | | | | |
| <u>a</u> | Aviation Gasoline: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| Airc | Jet Fuel: | | 0% | | | | | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| ¥ | Total: | 0 | | 0 | 0 | 0 | 0 | | | 0 | 0 | 0.0 | 0.0 | 0.0 | 0 |
| | Total: | 925,518 | | 0 | 0 | 0 | 0 | | | 8,046 | 8,015 | 7.7 | 22.8 | 0.0 | 295 |

| Table 5: Total Fuel Used in All Vehicle Classes and Types (in gallons unless noted) | | | | | | | |
|---|---------|--|--|--|--|--|--|
| Gasoline (gallons) | 692,706 | | | | | | |
| Ethanol (E100) | 0 | | | | | | |
| Diesel | 231,069 | | | | | | |
| Biodiesel (B100) | 1,743 | | | | | | |
| CNG (gge) | 0 | | | | | | |
| LPG | 0 | | | | | | |
| Propane | 0 | | | | | | |
| Butanol | 0 | | | | | | |
| Plug In Electric (kwh) | 0 | | | | | | |
| Aviation Gasoline | 0 | | | | | | |
| Jet Fuel | 0 | | | | | | |



| Table 7: Average Fuel Economy (Miles per Gallon) for Light Duty Vehicles | | | | | | | | | | | | |
|---|------|------|------|------------|--|--|--|--|--|--|--|--|
| 2005 2008 2009 2010 Source | | | | | | | | | | | | |
| 19.9 | 21.0 | 22.4 | 22.5 | <u>EPA</u> | | | | | | | | |

| Table | e 8: Ave | rage Fue | I Prices in | Washing | gton |
|-----------------------|-----------------|----------|-------------|---------|------------|
| Fuel | 2005 | 2008 | 2009 | 2010 | Source |
| Gasoline (gallons) | \$2.41 | \$3.45 | \$2.63 | \$3.06 | <u>EIA</u> |
| Diesel (gallons) | \$2.57 | \$3.87 | \$2.57 | \$3.12 | <u>EIA</u> |

Agency WDOC CY: 2010

INSTRUCTIONS:

Step 1: In table 9, enter total miles traveled for business purposes in employee-owned personal vehicles. Calculate total miles traveled by dividing the total employee reimbursement in \$ by the reimbursement rate. For 2010, the reimbursement rate was \$0.50 per mile. Also enter miles traveled in short, medium, and long flights. See table

Step 2: If you can't quantify air miles traveled, enter the number of one way flights in table 11 to estimate the mileage. Then estimated mileage will automatically be entered into table 9. Or to estimate air miles traveled based on cost, divide the total airfare expenditures by \$0.156 / passenger mile to get the passenger miles. Enter the passenger

Step 3: Enter total GHG emissions from employee commuting (not including students or others) in Table 10. This information will come from the WSDOT CTR Reports. Only certain agencies with worksites in the 9 largest counties (Clark, Thurston, Pierce, King, Kitsap, Snohomish, Whatcom, Yakima and Spokane) with over 100 employees per worksite or co-located worksites participate in the CTR program. Starting in 2011 all worksites in Thurston County will start to participate in the CTR program. If data is available, Universities and community and technical colleges can report on emissions from student commuting separately by entering this into the comments section in the first tab of the workbook called Contents and Notes

The CTR reports come out every two years. The most recent report came out in the spring of 2010 and included annual greenhouse gas emissions (MT CO2e) for roundtrip commute for 2009-2010. Enter the annual GHG emissions in MT CO2e for roundtrip commute for total employment. Please note, if you have multiple worksites that participate in CTR, you will need to add the GHG emissions from each worksite. Or contact Kathy Leotta at WSDOT (leottak@wsdot.wa.gov) for a report on the total GHG emissions from all worksites in CTR.

Currently we do not have a tool available for agencies that do not participate in the CTR program - these agencies can leave this blank.

| Table 9: Total | Miles Traveled and GHG | Activit | y Data | GHG Emissions | | | | | | | |
|------------------------|---|----------------|--|---------------|------------------|-------------------|-----------------------------|-----|-----|--|--|
| Emissions fro | om Employee Business Travel | Miles Traveled | Estimated Miles Traveled (from table 12 below) Estimated Miles Trotal Fossil MT CH4 (CO2e) CO2e) | | MT N2O (CO2e) | MT HFCs (CO2e) | Biomass MT CO2 (CO2e) | | | | |
| ESS | Employee-Owned Vehicle Business Travel | 288,317 | | 121.1 | 114.8 | 0.1 | 0.3 | 5.8 | 5.7 | | |
| ₩, | Air Travel: | | | | | | | | | | |
| YEE BUSINESS TRAVEL | SHORT FLIGHTS (0-300 MILES) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | |
| 0 | MEDIUM FLIGHTS (300-700 miles) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | |
| EMPLO | LONG FLIGHTS (>700 miles) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | |
| | | | Total GHGs: | 121.1 | 114.8 | 0.1 | 0.3 | 5.8 | 5.7 | | |

| Table 10: GHG | Emissions from Employe | e Commuting | |
|---------------|--|-------------|----------------|
| EMPLOYEE | Total GHG Emissions for Roundtrip Commute for drive alone, carpools and vanpools | | From for CT |
| - 6 | Drive alone rate (%) | | |

CTR report R worksites

| Table 11: Air Travel Distances (or | ne-way distances from S | eatac Airport) |
|------------------------------------|-------------------------|----------------|
| Boston | 2490 | miles |
| Chicago | 1710 | miles |
| Las Vegas | 866 | miles |
| Los Angeles | 954 | miles |
| Minneapolis/St. Paul | 1390 | miles |
| New York, N.Y. | 2410 | miles |
| Phoenix | 1110 | miles |
| Portland, Oregon | 129 | miles |
| Salt Lake City | 687 | miles |
| San Diego | 1050 | miles |
| San Francisco/Oakland | 679 | miles |
| Spokane | 222 | miles |
| Vancouver, B.C. | 127 | miles |
| Washington, D.C. / Baltimore | 2300 | miles |

Mileage - Other Destinations:

http://www.webflyer.com/travel/milemarker/

| Table 1 | Table 12: Estimated Mileage for Short, Medium, and Long Flights | | | | | | | | | | | | |
|-----------------------------------|--|-------------------------|-------------------------------|-------------|--|--|--|--|--|--|--|--|--|
| One way flight distance | Example of destinations | # Of One-Way Flights | Average Mileage per flight | Total Miles | | | | | | | | | |
| Short Flights (0-300 Miles) | All in-state flights, Vancouver, Portland | | 150 | 0 | | | | | | | | | |
| Medium Flights (300-700 Miles) | ldaho, Western Montana, Southern and Western Oregon, Northern California | | 500 | 0 | | | | | | | | | |
| Long Flights (Over 700 Miles) | Southern California, Southern U.S., Midwest, East Coast | | 2000 | 0 | | | | | | | | | |

Washington State Agency Greenhouse Gas Calculator Greenhouse Gas Emissions Summary #5

Agency WDOC CY: 2010

| Table 13: Total Annual Agency GHG Emissions | Percent of Total Emissions | Total Emissions MT CO2e | Fossil MT CO2 (CO2e) | MT CH4 (CO2e) | MT N2O (CO2e) | MT HFCs (CO2e) | Biomass MT CO2 (CO2e)** |
|---|----------------------------------|----------------------------|----------------------------|------------------|------------------|-------------------|-------------------------------|
| BUILDING ENERGY USE | | | | | | | |
| Stationary Combustion | 44.0% | 46,467.6 | 46,220.5 | 25.3 | 221.8 | N/A | 0.0 |
| Purchased Electricity | 48.3% | 50,995.5 | 50,725.7 | 20.2 | 249.6 | N/A | 0.0 |
| Purchased Steam | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | N/A | 0.0 |
| TOTAL BUILDING ENERGY USE GHG EMISSIONS* | 92.3% | 97,463.1 | 96,946.2 | 45.6 | 471.4 | N/A | 0.0 |

| FLEET ENERGY USE | | | | | | | | | | | | | |
|---------------------------|------|---------|---------|-----|------|-----|-------|--|--|--|--|--|--|
| On-road light duty | 7.6% | 8,046.0 | 8,015.4 | 7.7 | 22.8 | 0.0 | 295.3 | | | | | | |
| On-road heavy duty | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | |
| Off-road | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | |
| Ferry | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | |
| Boat | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | |
| Air | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | |
| TOTAL FLEET GHG EMISSIONS | 7.6% | 8,046.0 | 8,015.4 | 7.7 | 22.8 | 0.0 | 295.3 | | | | | | |

| EMPLOYEE BUSINESS TRAVEL AND COMMUTING | | | | | | | | | | | | |
|---|------|-------|-------|-----|-----|-----|-----|--|--|--|--|--|
| Employee Business Travel | 0.1% | 121.1 | 114.8 | 0.1 | 0.3 | 5.8 | 5.7 | | | | | |
| Employee Commuting*** | 0.0% | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | |
| TOTAL BUSINESS TRAVEL AND COMMUTING EMISSIONS | 0.1% | 121.1 | 114.8 | 0.1 | 0.3 | 5.8 | 5.7 | | | | | |

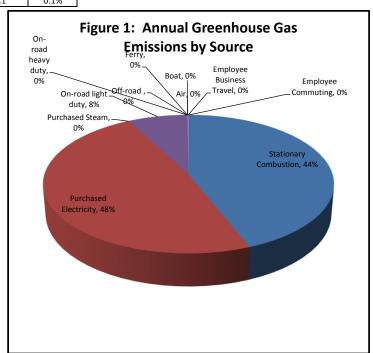
| TOTAL EMISSIONS | 100% | 105,630.2 | 105,076.5 | 53.4 | 494.5 | 5.8 | 300.9 |
|-----------------|------|-----------|-----------|------|-------|-----|-------|

^{*} Note this does not include energy use in buildings owned by General Administration.

^{***}Emissions from commuting are reported in CO2e. Emissions by gas are estimated for CO2, CH4, N2O, and biomass CO2.

| | | , , |
|--------------------------|--------------------|-------|
| Table 14: GHG Em | issions by Scop | е |
| cope 2 (Indirect) | Total (MT CO2e) | % |
| Scope 1 (Direct) | 54,513.6 | 51.6% |
| Scope 2 (Indirect) | 50,995.5 | 48.3% |
| Scope 3 (Other Indirect) | 121.1 | 0.1% |

| Table 15: % Emissions by | | | | | | |
|--|---|--|--|--|--|--|
| Source of Greenhouse Gas Emissions | Percent of Greenhouse Gas Emissions | | | | | |
| Stationary | | | | | | |
| Combustion | 44% | | | | | |
| Purchased Electricity | 48% | | | | | |
| Purchased Steam | 0% | | | | | |
| On-road light duty | 8% | | | | | |
| On-road heavy duty Off-road | 0% 0% | | | | | |
| Ferry | 0% | | | | | |
| Boat | 0% | | | | | |
| Air | 0% | | | | | |
| Employee Business | | | | | | |
| Travel | 0% | | | | | |
| Employee | | | | | | |
| Commuting | 0% | | | | | |



 $[\]ensuremath{^{**}\text{Biomass}}$ CO2 emissions are reported separately and are not included in the total emissions.

Washington State Agency Greenhouse Gas Calculator

OPTIONAL Site/Facility Level Reporting for Building Energy Use Worksheet #6

Agency: WDOC CY: 2010

**Please note this worksheet is optional. Agencies may want to track data by facility or site for their internal use and can alter this sheet to fit their needs.

| | | - | iiii rigonoloo | | | | IARY COMBU | | | | | | | PUR | PURCHASED ENERGY | | | RENEWABLE ENERGY | |
|------|----------|---|---|---|---------|-------------------------|----------------------------------|-----------------------|----------------------|----------------------|---|---|---|----------------------|----------------------------------|------------------|---|----------------------------------|--|
| Site | Facility | 0 | Primary Type of Space (office, retail, education, vacant, etc.) | | Sq. Ft. | Natural Gas (therms) | Natural Gas Purchases (\$) | Fuel Oil (gallons) | Propane (Gallons) | Wood (short tons) | Diesel (used in fixed generators) (gallons) | Gasoline (used in fixed generators) (gallons) | Other fuel (used in fixed equipment) - list fuel & gallons | Electricity (kwh) | Electricity Purchases (\$) | Steam (MMBtu) | Onsite Renewable Energy Generated (kwh) | Green Tags Purchased (kwh) | |
| | | | | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | | | | |
| | | | TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | |

Washington State Agency Greenhouse Gas Calculator

Emissions Factors Worksheet #7 (For your reference only)

| | | Per Unit Energy, Mass or Volume | | | | | | |
|------------|--------------------|---------------------------------|---------------|-----------|--------------|------------|--------------|--|
| Source | Fuel | (| CO2 | H4 | N2O | | | |
| | Natural gas | 5.302 | kg/therm | 0.09 | g/therm | 0.09 | g/therm | |
| vo | Fuel Oil | 10.21 | kg/gallon | 0.196 | g/gallon | 0.042 | g/gallon | |
| Sources | Diesel | 10.15 | kg/gallon | 0.0966 | g/gallon | 0.0552 | g/gallon | |
| | Biodiesel (100%) | 9.45 | kg/gallon | 0.0896 | g/gallon | 0.0512 | g/gallon | |
| | Gasoline | 8.78 | kg/gallon | 0.0875 | g/gallon | 0.05 | g/gallon | |
| <u> </u> | Ethanol (100%) | 5.75 | kg/gallon | 0.0588 | g/gallon | 0.0336 | g/gallon | |
| Stationary | Wood | 1442.64 | kg/short ton | 143.03 | g/short ton | 90.74 | g/short ton | |
| ita | Propane | 5.59 | kg/gallon | 1.001 | g/gallon | 0.0546 | g/gallon | |
| v) | Aviation Gasoline | 8.31 | kg/gallon | 1.32 | g/gallon | 0.072 | g/gallon | |
| | Jet Fuel | 9.75 | kg/gallon | 1.485 | g/gallon | 0.081 | g/gallon | |
| Source: | The Climate Regist | ry (TCR), 2 | 2011. General | Reporting | Protocol, 20 | 11 Default | Emission Fac | |

| Emissions Per MMBtu | | | | | | | | |
|---------------------|--------|-----|--------|-----|--------|--|--|--|
| CO2 CH4 N2O | | | | | | | | |
| 53.02 | kg/MMB | 0.9 | g/MMBt | 0.9 | g/MMBt | | | |
| 72.93 | kg/MMB | 1.4 | g/MMBt | 0.3 | g/MMBt | | | |
| 73.02 | kg/MMB | 0.7 | g/MMBt | 0.4 | g/MMBt | | | |
| 73.84 | kg/MMB | 0.7 | g/MMBt | 0.4 | g/MMBt | | | |
| 70.22 | kg/MMB | 0.7 | g/MMBt | 0.4 | g/MMBt | | | |
| 68.44 | kg/MMB | 0.7 | g/MMBt | 0.4 | g/MMBt | | | |
| 93.8 | kg/MMB | 9.3 | g/MMBt | 5.9 | g/MMBt | | | |
| 61.46 | kg/MMB | 11 | g/MMBt | 0.6 | g/MMBt | | | |
| 69.25 | kg/MMB | 11 | g/MMBt | 0.6 | g/MMBt | | | |
| 72.22 | kg/MMB | 11 | g/MMBt | 0.6 | g/MMBt | | | |

| Conversion |
|-----------------------|
| 1 therm=100,000 BTU |
| 0.14 MMBtu/gallon |
| 0.138 MMBtu/gallon |
| 0.128 MMBtu/gallon |
| 0.125 MMBtu/gallon |
| 0.084 MMBtu/gallon |
| 15.38 mmBtu/short ton |
| 0.091 Mmbtu/gallon |
| |

| Global Warming Potentials (GWP) | | | | | | | |
|------------------------------------|-------------|--|--|--|--|--|--|
| (100 year tim | e horizon) | | | | | | |
| CO2 | 1 | | | | | | |
| CH4 | 21 | | | | | | |
| N2O | 310 | | | | | | |
| HFCs | 140-11,700 | | | | | | |
| PFCs | 6,500-9,200 | | | | | | |
| SF6 | 23,900 | | | | | | |
| Source: | | | | | | | |

IPCC, 1995, Second Assessment Report

| | | Per Unit Energy, Mass or Volume | | | | | | | |
|----------|--------------------|---------------------------------|-----------|----------|-----------|----------|-----------|--|--|
| Source | Fuel | • | CO2 | С | H4 | N | 20 | | |
| _ | Purchased | 0.390 | kg / kwh | 7.41E-03 | g / kwh | 6.19E-03 | g / kwh | | |
| l ğ > | Electricity | | | | | | | | |
| rgy | Northwest regional | 858.79 | lbs CO2 / | 16.34 | lbs CH4 / | 13.64 | lbs N2O / | | |
| urchased | power pool fuel | | MWh | | GWh | | GWh | | |
| שַׁ בַּ | Purchased Steam | 0.0886 | MT | | | | | | |
| • | (Seattle Steam) | | CO2e/Mlb | | | | | | |

| Emissions Per MMBtu | | | | | | | | | |
|---------------------|--------------|---------|-------------|---------|-------------|--|--|--|--|
| С | 02 | С | H4 | N2 | 20 | | | | |
| 114.168 | kg/MMB tu | 2.17227 | g/MMBt u | 1.81332 | g/MMBt u | | | | |
| 0.0766 | MT CO2e/M | | | | | | | | |

| Conversions | |
|------------------|--|
| | |
| 1 KWH = 3412 BTU | |
| | |
| | |
| | |
| | |

Source: EPA, eGrid 2010, Version 1.0, Year 2007 Summary Tables, NWPP emission factor *Seattle Steam

| | | CO2 | | | | | | | | |
|--------|--------------------------------|-------|-----------------|-------|-------------------|-------|------------|--|--|--|
| Source | Fuel | Per U | nit Volume | Per U | nit Energy | 0 | ther | | | |
| | | | | | | | | | | |
| | Gasoline | 8.78 | kg CO2 / gal | 70.22 | kg CO2 / MMBTU | | | | | |
| | Ethanol (E100) | 5.75 | kg CO2 / gal | 68.46 | kg CO2 / MMBTU | | | | | |
| | Diesel | 10.21 | kg CO2 / gal | 74 | kg CO2 / MMBTU | | | | | |
| | Biodiesel (B100) | 9.45 | kg CO2 / gal | 73.85 | kg CO2 / MMBTU | | | | | |
| | CNG | 6.84 | kg CO2 / gge | 53.06 | kg CO2 / MMBTU | 0.054 | kg CO2/scf | | | |
| Fleet | LPG | 5.79 | kg CO2 / gal | 63.18 | kg CO2 / MMBTU | | | | | |
| | Propane | 5.59 | kg CO2 / gal | 63.07 | kg CO2 / MMBTU | | | | | |
| | Butanol | 6.58 | kg CO2 / gal | 64.97 | kg CO2 / MMBTU | | | | | |
| | Residual Fuel Oil (#5 & #6) | 11.27 | kg CO2 / gal | 75.1 | kg CO2 / MMBTU | | | | | |
| | Aviation Gasoline | 8.31 | kg CO2 / gal | 69.26 | kg CO2 / MMBTU | | | | | |
| | Jet fuel | 9.75 | kg CO2 / gal | 72.23 | kg CO2 / MMBTU | | | | | |

| | | | | | | | СН | 4 | | | | | |
|--------|------------------|--------|------------------|----------|-----------------|------|---------|------|---------------|------|---------|----------|---------|
| | nt Duty nroad | | vy Duty nroad | Oni | road | | Offroad | | Boats Ferries | | Ferries | Aircraft | |
| 0.0172 | g / mile | 0.0326 | g / mile | 3.93E-04 | kg CH4 / gal | 0.5 | g / gal | 0.06 | g / gal | 0.06 | g / gal | NA | |
| 0.055 | g / mile | 0.197 | g / mile | 2.67E-04 | _ | NA | | NA | | NA | | NA | |
| 0.001 | g / mile | 0.0051 | g / mile | 4.39E-04 | kg CH4 / gal | 0.58 | g / gal | 0.74 | g / gal | 0.74 | g / gal | NA | |
| 0.0005 | g / mile | 0.005 | g / mile | 4.04E-04 | | NA | | NA | | NA | | NA | |
| 0.737 | g / mile | 1.966 | g / mile | 1.23E-04 | kg CH4 / gge | NA | | NA | | NA | | NA | |
| 0.037 | g / mile | 0.066 | g / mile | 9.66E-05 | kg CH4 / gal | NA | | NA | | NA | | NA | |
| NA | | NA | | 9.60E-05 | kg CH4 / gal | NA | | NA | | NA | | NA | |
| NA | | NA | | 1.09E-04 | kg CH4 / gal | NA | | NA | | NA | | NA | |
| NA | | NA | | NA | | NA | | 0.11 | g / gal | 0.11 | g / gal | NA | |
| NA | | NA | | NA | | NA | | NA | | NA | | 7.05 | g / gal |
| NA | | NA | | NA | | NA | | NA | | NA | | 0.27 | g / gal |

Source: The Climate Registry (TCR), 2011, General Reporting Protocol, 2011 Default Emission Factors

*IPCC, 2006, Guidelines for National GHG Inventories Vol 2 Table 2.2

| | | | | | | | N2 | 0 | | | | | | |
|----------------------|----------|----------------------|----------|----------|-----------------|------|---------|------|---------|------|---------|------|----------|--|
| Light Duty Onroad | | Heavy Duty Onroad | | Onroad | | | Offroad | | Boats | | Ferries | | Aircraft | |
| 0.0038 | g / mile | 0.0177 | g / mile | 7.86E-05 | kg N2O / gal | 0.22 | g / gal | 0.39 | g / gal | 0.39 | g / gal | NA | | |
| 0.067 | g / mile | 0.175 | g / mile | 5.33E-05 | kg N2O / gal | NA | | NA | | NA | | NA | | |
| 0.0015 | g / mile | 0.0048 | g / mile | 8.77E-05 | kg N2O / gal | 0.26 | g / gal | 0.26 | g / gal | 0.26 | g / gal | NA | | |
| 0.001 | g / mile | 0.005 | g / mile | 8.07E-05 | | NA | | NA | | NA | | NA | | |
| 0.05 | g / mile | 0.175 | g / mile | 1.37E-05 | kg N2O / gge | NA | | NA | | NA | | NA | | |
| 0.067 | g / mile | 0.175 | g / mile | 9.66E-06 | | NA | | NA | | NA | | NA | | |
| NA | | NA | | 9.60E-06 | kg N2O / gal | NA | | NA | | NA | | NA | | |
| NA | | NA | | 1.09E-05 | kg N2O / gal | NA | | NA | | NA | | NA | | |
| NA | | NA | | NA | | NA | | 0.6 | g / gal | 0.6 | g / gal | NA | | |
| NA | | NA | | NA | | NA | | NA | | NA | | 0.11 | g / gal | |
| NA | | NA | | NA | | NA | | NA | | NA | | 0.31 | g / gal | |

| Source | Flight Length | CO2 | | CH4 | | N2O | |
|----------|------------------|-------|------------|--------|-----------|--------|-----------|
| | Short Flight (0- | 0.277 | kg/ | 0.0104 | g/ | 0.0085 | g/ |
| | 300 miles) | | passsenger | | passenger | | passenger |
| - | | | mile | | mile | | mile |
| Ž | Medium Flight | 0.229 | kg/ | 0.0104 | g/ | 0.0085 | g/ |
| <u> </u> | (300-700 miles) | | passenger | | passenger | | passenger |
| Air. | | | mile | | mile | | mile |
| ⋖ | Long Flight | 0.185 | kg/ | 0.0104 | g/ | 0.0085 | g/ |
| | (>700 miles) | | passenger | | passenger | | passenger |
| | | | mile | | mile | | mile |

Source: EPA, 2008, Climate Leaders Guidance, Optional Emissions from Commuting Business Travel and Product Transport

Washington State Agency Greenhouse Gas Calculator Conversion Factors Worksheet #8

| Mass | | | |
|----------------------|-------------------|-----------------------|-------------------------------|
| 1 pound (lb) | 453.6 grams (g) | 0.4536 kilograms (kg) | 0.0004536 metric tons (tonne) |
| 1 kilogram (kg) | 2.205 pounds (lb) | | |
| 1 short ton (ton) | 2,000 pounds (lb) | 907.2 kilograms (kg) | |
| 1 metric ton (tonne) | 2,205 pounds (lb) | 1,000 kilograms (kg) | 1.102 short tons (tons) |

| Volume | | | | |
|---------------------------------|--------------------------------------|--|---|--|
| 1 cubic foot (ft ³) | 7.4805 US gallons (gal) | 0.1781 barrel (bbl) | | |
| 1 cubic foot (ft ³) | 28.32 liters (L) | 0.02832 cubic meters (m ³) | | |
| 1 US gallon (gal) | 0.0238 barrel (bbl) | 3.785 liters (L) | 0.003785 cubic meters (m ³) | |
| 1 barrel (bbl) | 42 US gallons (gal) | 158.99 liters (L) | 0.1589 cubic meters (m ³) | |
| 1 liter (L) | 0.001 cubic meters (m ³) | 0.2642 US gallons (gal) | | |
| 1 cubic meter (m³) | 6.2897 barrels (bbl) | 264.2 US gallons (gal) | 1,000 liters (L) | |

| Energy | | | | |
|--|----------------------------|----------------------------|---------------------------|--|
| 1 kilowatt hour (kWh) | 3,412 Btu (Btu) | 3,600 kilojoules (KJ) | | |
| 1 megajoule (MJ) | 0.001 gigajoules (GJ) | | | |
| 1 gigajoule (GJ) | 0.9478 million Btu (mmBtu) | 277.8 kilowatt hours (kWh) | | |
| 1 Btu (Btu) | 1,055 joules (J) | | | |
| 1 million Btu (mmBtu) | 1.055 gigajoules (GJ) | 293 kilowatt hours (kWh) | | |
| 1 therm (therm) | 100,000 Btu (Btu) | 0.1055 gigajoules (GJ) | 29.3 kilowatt hours (kWh) | |
| 100 ft ³ of natural gas (scf) | 1.03 therm (therm) | 1,030 Btu (Btu) | | |

| Other | | | |
|-------------------------------------|--------------------------|--|--|
| Kilo | 1,000 | | |
| Mega | 1,000,000 | | |
| Giga | 1,000,000,000 | | |
| Tera | 1,000,000,000,000 | | |
| Molecular Weigh of C | 12 | | |
| Molecular Weight of CO ₂ | 44 | | |
| 1 metric ton of carbon | 44/12 metric tons of CO2 | | |

For other energy conversions, use an online conversion tool such as: http://www.onlineconversion.com/energy.htm